

Cyngor Tref Trefdraeth **Newport Town Council**

Annual Report 2022 – 2023 **Adroddiad Blynyddol 2022 - 2023**

A report regarding the Town Council's priorities, activities and achievements April 2022 to March 2023

[Local Government and Elections \(Wales\) Act 2021](#) - From April 2022 community and town councils have a duty to prepare and publish a report about the council's priorities, activities and achievements.

This report is in a precis format further details of each item can be obtained from the Clerk to the Council.

Vision Statement

Respecting the Past
Parchu'r Gorffennol

Working in the present
Gweitho yn y presennol

Looking to the Future
Edrych i'r Dyfodol

- Appendix 1 – List of Councillors/contact details.
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Priorities 2022-2023

1. Housing and Needs survey:

- Start discussion and consultation on developing a Place Plan. Task and Finish Group established
- Inform the Public of the results of the survey.

2. Grants and Projects Officer

- Define Grants and Projects Officer v2
- Investigate the employment of the Grants and Projects officer v2.

3. Traffic issues:

- Work to resolve pavement issues;
- Consider Disability access issues
- Provide parking facilities
- Address speeding issues – 20mph speed limit due to be introduced September 2023
- Provide better directional signage in the Town;
- Investigate funding for access to Parc y Plant.

4. Skate Park

- Employ an appropriate company to install upgraded equipment.

5. Children's play park

- Consult with parents of users of the play park;
- Research alternative equipment;
- Employ an appropriate company to install upgraded equipment.

6. Welsh name signs

- Make a list of all the historic names the community would like to have restored and installed after consultation;
- Formulate a proposal to submit to PCNPA to obtain planning permission;
- Install signs.

7. Engage with local youth (See Skate Park)

- Lobby PCC for contribution towards the funding to keep Newport Youth Club.

8. Community Asset Working Group

- Identify potential assets within Newport that could be of value to the community and the feasibility of acquiring them;
- Prepare a SWOT analysis of community assets.

9. Review the Biodiversity and Resilience of Ecosystems duty.

- Review the Section 6 statement prior to Year commencing 2024.

10. Dwr Cymru Welsh Water

- Continue to work with Dwr Cymru Welsh Water to investigate the cause of the spills from Cwm CSO.

Future consideration for priority action may include the following.

Policies

Compiling a Climate Change Statement.
 Prepare a Health and Safety File for NTC.
 Compilation of a Well Being Plan.
 Completing a Bench and Plaques Policy.

Local facilities and services

Provision of Maes Ingli Sheltered Housing.
 Investigating a Parrog Shelter Lease.
 Bus Shelter Lease
 Consider Street Market development.
 Investigating Up cycling/Men in sheds workshops.
 Identification of Allotment sites.
 Contribute to review and update of Newport Action Plan:

- Economy:
- Heritage:
- Community:
- Environment.

Management and Administration

Prepare a Training Plan, required by November 2022.
Consider applying for General Power of Competence.
 Complete the self-evaluation Tool kit for community and town councils.

Heritage

Finding a location for the Oline ship's nameplate.
 Installing a Blue Plaque on Old school building.

Activities 2022-2023

- Promoting the CLEAN (Catchment Level Environmental Action Network) project for the river Nevern in conjunction with Cwm Arian.
- Promoting a "kick sampling" survey of the river Nevern.
- Promoting a river litter pick up.

- Establishing Bumble Bee Boxes at the school, Library and Cemetery.
- Consideration of the “Long Forest Project”
- Promoting the setting up a “Citizens Science” project.
- Consideration of Sustainable Housing. (Zero Carbon Maes Ingli Sheltered Housing)
- Encouraging PCC to plant a bee friendly garden in front of the Old School.
- Considering ways of helping land owners to sustain and improve biodiversity. Meadows, woodland and waterways.
- Consideration of ecological issues in future place plans.
- Ongoing support for and encouragement of the tenants of Canolfan Croeso i.e. Newport Community Library and Newport Information Centre.

Achievements 2022-2023

This section of our report is difficult to list as a great many of our priorities and activities are at various stages of “achievement”.

1. Housing and needs survey.

- Consultants engaged.
- Survey compiled and translated.
- Commissioned and carried out.
- Consider recommendations and as appropriate act on them; Task and Finish Group established.

2. Grants and Projects Officer

- Officer in post funded by Enhancing Pembrokeshire Grant.
- A significant number of groups advised on making grant applications.
- Publicised the availability of the service to the community;
- Assisted in their making contact with the various sectors and groups in Newport;
- Project managed according to the specification of the Enhancing Pembrokeshire Grant;
- Final report written and financial claim made.

Further Achievements of Grants and Projects Officer

These data refer to the whole year of her employment.

1. Number of groups advised: 19.
2. Number of successful applications: 8.

This includes a successful expression of interest by Siop Gymunedol Havards to the Community Ownership Fund, and by CARE Clean Phase 2 to EP, both recommended for approval by Cabinet.

3. Amount received in grants: £119,250, plus £1,500 underwriting 2 music events, and £406,800 in donations and share purchases for Havards.
4. Amount received from Enhancing Pembrokeshire:
 - £61,369 to Newport Surf Lifesaving Club for improvements to clubhouse.
 - £14,000 to Newport Memorial Hall for new acoustic system, audio visual equipment and hearing loop.
 - £19,872 for Siop Havards Gymunedol.
 - £17,019 for Cwm Arian CARE Clean Phase 2.
5. Amount received in grant from other sources:
 - £5,500 to Newport Area Environmental Group from Awards for All (National Community Lottery) to conduct a programme of events and workshops.
<https://naeq.org.uk/>
 - £1,500 to Newport Memorial Hall from Outdoor Connections for outdoor equipment.
 - £1,500 to Newport Music Society from Night Out Scheme (underwriting 2 events).The GPO also helped community groups develop robust policies and provided translations into Welsh.

3. Traffic Issues

- Meeting held with Pembrokeshire County Council re issues.
- Welsh Transport Appraisal Guidance (WelTag) consultation completed.
- Working towards agreeing a 20mph limit through town.
- Active sub-committee working with Newport Forum and County Councillor Huw Murphy to address traffic issues.

4. Skate Park

- Skate Park committee formed.
- Consultation with users started.
- Assisted in the setting up of a Skate Park committee
- Contacted users and invited them into a Facebook group.
- Consulted with them about their aspirations for the park and involved them in the process as a group.

5. Brynhyfryd Database.

- Significant advances made and nearing completion of the database.

6. Community Asset Group

- A working group has been set up and is meeting on a regular basis.

7. Section 6 Biodiversity report 2022 completed.

8. Website

- Completed the website upgrade.

9. Town Council documents Archived.

10. CLEAN project.

- Part one of the project completed and investigating funding for part 2.

11. Tree Planting/matters.

- In conjunction with Newport Area Environmental Group (NAEG) one tree has been planted for everyone on the last census in the Newport ward.
- Hedge laid in Parc y Plant.
- Tree survey carried out at Brynhyfryd.

12. Securing planning for a storage shed on the Playing Field.

13. The provision and maintenance of a Bee Friendly scheme at Brynhyfryd Cemetery.

14. Provided local gardening clubs with bee friendly wildflower seeds from Kew Gardens.

Appendix 1 – List of Councillors/contact details.

Chair - Paul Harries
Gwalia,
East St,
Newport
SA42 0SY
paul@gwalia.free-online.co.uk
01239 820809

Vice Chair - Elaine Lloyd
1 Maes Morfa,
Newport,
SA42 0TR
lloydelaine3197@gmail.com
01239 820037

Cllr. Sandra Bayes
Yr Hen Felin,
Upper Bridge Street
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sandrabayes1@btinternet.com
01239 820889

Cllr. Rosamund Cleal
Parc Y Marriage,
Mountain West,
Newport
rossiecleal@icloud.com
01239 820060

Cllr. Paddy Davies
Dolwerdd,
Heol Hir,
Newport
SA420TJ
paddy17davies@btinternet.com
Tel: 01239 820435

Cllr. John Griffiths
Carregwen,
4 Gerddi Windsor,
Bridge St,
Newport
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johgriffiths1976@gmail.com
01239 820301

Cllr. Jon Letten
Westfa,
Lower St. Mary St,
Newport
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jonletten@hotmail.com
01239 820447

Cllr. Morgan Lewis
4 Maes Morfa
Newport
SA42 0TR
Pembrokeshire
morganjlcouncil@gmail.com

Cllr. Ros McGarry
Dan-y-Mynydd
Feidr Bentinck
Trefdraeth
Sir Benfro
SA42 0PU
01239 821129
rosmcgarry@aol.com

Cllr. Jano Williams
Shenstone,
Lower St Mary Street.
Newport
SA420TS
janowilliamsntc@icloud.com
01239 821266

Appendix 2 – List of Sub Committees and members.

Street Market Advisory Committee

Members – Morgan Lewis, Paul Harries, John Griffiths, Sandra Bayes

Traffic Matters Advisory group

Members – Jon Letten, Paul Harries, Morgan Lewis, Sandra Bayes

Members of the public – Mary Hallinan, Gaynor Davies

Grants and Projects Advisory Committee

Members – Paddy Davies, Jano Williams, Paul Harries, Elaine Lloyd, Ros Cleal, Ros McGarry, Sandra Bayes

Wellbeing and Action Plan Working group

Members – Elaine Lloyd, Paddy Davies, Paul Harries, Jano Williams, Morgan Lewis, Sandra Bayes

Community Asset Working group

Members – Jano Williams, Elaine Lloyd, Paul Harries, Morgan Lewis, Jon Letten,
Ros McGarry, Sandra Bayes

Members of the community – Nia Siggins, Lowri Evans

Appendix 3 – Key contact information

Town Clerk

Lowri Evans

UINit 3

The Old School

Lower St Mary Street

Newport

Pembrokeshire

SA42 0TS

npclerk@newport-pembs.co.uk

01239 821127

Appendix 4 – Accounts

<u>Newport Town Council Receipts and Payments 31st March 2022</u>			
<u>Last Year's Receipts & Payments</u>	<u>Activity</u>	<u>Receipts & Payments</u>	
	Calculation of Income		
27600.00	Precept	27630.00	30.00
5.49	Interest	2.11	-3.38
7413.00	Burials	3005.00	-4,408.00
217.20	Reimbursed Expenses	1830.00	1,612.80
	Enhancing Pembrokeshire Grant	18679.11	18,679.11
2516.00	Street Market	4810.00	2,294.00
3482.30	VAT	1052.51	-2,429.79
41,233.99	Total Income	57,008.73	
	Calculation Of Expenditure		
278.24	Administration	590.06	311.82
289.11	Accountancy & Auditors	508.75	219.64
2054.49	Capital Expenditure - Equipment	625.00	-1,429.49
7400.64	Clerks Salary	7700.04	299.40
401.00	Dues and subscriptions	402.00	1.00
0.00	Elections	0.00	0.00
412.57	Electricity Supply and Checks	334.23	-78.34
160.94	Festivals reimbursements	0.00	-160.94
1200.00	Gifts and Donations	1400.00	200.00
	Grants & Projects Enhancing Pems	9965.49	9,965.49
6330.00	Ground Maintenance: Caretaking	6760.00	430.00
	Ground Maintenance General	530.00	530.00
1463.98	Insurance	1499.93	35.95
6167.36	Library/Canolfan Croeso		-6,167.36
837.95	Website	1094.00	256.05
0.00	Parrog Yard Project/TIC		0.00
535.00	Professional Fees	2500.00	1,965.00
3051.50	Rent	3051.50	0.00
309.96	Repairs	2905.00	2,595.04
	Senior Citizens		0.00
2479.85	Street Market	4720.09	2,240.24
725.28	Telephone	695.47	-29.81
145.54	Trade Waste Agreement	35.00	-110.54
210.00	Travel and Courses	130.00	-80.00
3500.00	Banner, Bunting & Xmas lights	4430.50	930.50
1052.51	VAT	1095.61	43.10
39,005.92	Total Expenditure	50,972.67	
	Bank Reconciliation		
19711.49	Current Account	24554.93	
21235.46	Deposit Account	21237.57	
3.04	Canolfan Croeso	4601.55	
40,949.99	Subtotal	50,394.05	
1200.00	Less unrepresented cheques		
39,749.99	Balance carried forward	50,394.05	

Appendix 5 – Relationship with principal councils.

Pembrokeshire County Council – Our local authority

Pembrokeshire Coast National Park Authority – Our local planning authority

Appendix 6 – Training Plan

In progress, 23.02.23.

Appendix 7 – No of complaints raised

No complaints received.